

# FINANCE

**1. PURPOSE:** To provide commanders and Soldiers with information on pay-related issues that may affect their pay if deployed. Actual entitlements will vary based on the specifics of the deployment.

## **2. ENTITLEMENTS:**

***Per Diem:*** Effective 1 October 2003, each Soldier is entitled to receive a daily incidental per diem of \$3.50/day OCONUS or \$3.00/day CONUS. Soldiers will receive the entire per diem once they complete a final travel settlement voucher (DD Form 1351-2) at their home station upon re-deployment. ALL travel vouchers MUST be submitted with orders and reviewer's signature; if not, it will be returned.

***Hardship Duty Pay-Location (HDP-L):*** Enlisted and officers deployed in an area designated by the Secretary of Defense as HDP-L, are entitled to HDP-L. This entitlement is payable on a daily basis, begins on the day of arrival in country, and stops the day of departure. Rates are \$50.00, \$100.00, or \$150.00 and are based on location. The entitlement starts on the 31<sup>st</sup> day and is retroactive to the first day of eligibility.

***Family Separation Allowance (FSA):*** Married Soldiers and single Soldiers with primary physical custody of a child are entitled to FSA-T when separated from their dependents for more than 30 days. A member married to another member with no dependents is entitled to FSA, provided the couple resided together prior to the deployment (only one member is entitled if both are deployed). FSA is payable at \$250 per month (\$8.33 per day). It begins the day of departure from home station, and ends the day prior to arrival at the home station (DD 1561). The entitlement starts on the 31<sup>st</sup> day of separation and is retroactive to the first day of eligibility.

***Hostile Fire/Imminent Danger Pay (HF/IDP):*** This entitlement begins the day of arrival and ends the month of departure from a designated HFP location. HF/IDP is payable at \$225 a month. Soldiers present for duty in any of the designated areas for one day during the month are authorized the entire \$225 for that month.

***Combat Zone Tax Exclusion (CZTE):*** All enlisted Soldiers and warrant officers present for duty in any of the designated areas for one or more days are exempt from federal and states taxes for the entire month.

Commissioned officers are also exempt from federal and states tax, limited to the maximum enlisted pay per month (the SMA base pay plus \$225 for HFP/IDP).

**NOTE: Soldiers have 180 days after redeployment to file federal income taxes. Write "OEF/OIF from (start date) to (end date)" at the top of your return to avoid a late fee or penalty.**

***Basic Allowance for Subsistence (BAS):*** BAS continues for all Soldiers receiving this allowance prior to deployment. Soldiers receiving partial BAS at their permanent duty station will be authorized BAS for the length of their deployment. BAS is payable at \$267.18 per month for enlisted members, and \$183.99 for officers.

***Basic Allowance for Housing (BAH):*** A Soldier's BAH is based on his/her duty station. Moving dependents while deployed will not change BAH. BAH stays at Fort Benning's rate if a Soldier elects to move dependents. Soldiers receiving BAH without dependents can elect to store household goods (HHG) at the government's expense or at their own expense and retain the BAH without dependants. Soldiers assigned to single-type quarters continue receiving partial BAH.

***Reenlistment Bonus:*** If a reenlistment contract awarding a bonus is signed while in a CZTE area, the bonus and anniversary payments are exempt from federal tax. Anniversary payments for a reenlistment signed outside a CZTE area remain taxable even if paid in the CZTE area.

***Accrued Leave.*** Leave sold by an enlisted member in the CZITE area, whether earned in that area or not, is tax exempt.

***Special Leave Accrual (SLA):*** SLA allows Soldiers to carry forward up to 90 days of leave at the end of the fiscal year (60 days ordinary leave plus 30 days special leave accrual). USAREUR units may submit unit's requests for SLA. Military members who received HFP during the FY have up to three years to use any use/lose leave they recover at the end of the. Refer to AR 600-8-10.

**3. MY PAY:** This convenient online resource allows you to record and print out pay changes to your federal tax, direct deposit, a leave and earnings statement (LES), address, TSP, allotments, and bonds. It also allows you to you set up a restricted access PIN for significant others. For more information go to <https://mypay.dfas.mil>.

#### 4. ADDITIONAL INFORMATION:

- If a spouse has a *general power of attorney*, he/she can get an LES or a W2. If they have a *special power of attorney* with it stating they can stop, start, or change allotments, he/she will be able to do that. They can also initiate contributions to the savings deposit program by starting an allotment or a cash contribution.

- Travel Pay – Interactive Voice Response System (IVRS)  
888-332-7366 or DSN 699-0300

- TSP Toll Free 877-968-7338

- Retroactive R&R Reimbursement for travel 25 Sep 03 – 19 Dec 03. Six years to file for the reimbursement. Submit DD 1351-2 to DFAS-IN, Contingency Travel Operations, Dept 3900, ATTN: R&R Leave, 8899 East 56<sup>th</sup> St, Indianapolis, IN 46249-3900.  
Inquires — [dfas-inr&leave@dfas.mil](mailto:dfas-inr&leave@dfas.mil).

#### POINTS OF CONTACT

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